

**ARCH CHEMICALS, INC.  
BRANDENBURG, KY**

**COMMUNITY ADVISORY PANEL  
GUIDELINES**



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**MEMBERSHIP:** The panel is to consist of twelve citizens of the Meade County Community and one facilitator. Arch will be represented by individuals chosen by management. Members of the Community Advisory Panel will not include anyone with major business interests in Arch Chemicals.

**PURPOSE:** The purpose of the group is to meet regularly with Arch plant management to review, discuss, and provide feedback on the following:

1. Environmental Issues

2. Safety Issues
3. Emergency Preparedness
4. Olin Community Involvement
5. Communications with the Community
6. Operating Practices
7. Other Topics of Mutual Interest

**TENURE OF SERVICE:** Community Advisory Panel members will be asked to serve a three-year term. At the conclusion of the term, an individual may continue to serve if it is mutually agreeable between the individual and the other panel members. As vacancies arise, they will be filled with individuals selected by the panel. Selections will be made consistent with the concept of maintaining a variety of viewpoints in the community.

**SCHEDULE OF MEETINGS:** Meetings will be held bi-monthly, on dates mutually agreeable to members. A notice will be sent to panel members prior to each meeting.

**MEETING ATTENDANCE:** If a panel member has an inordinate number of absences, the facilitator will contact the member in order to determine whether that individual wishes to continue serving on the panel.

**LEADERSHIP:** The meeting agendas will be the responsibility of the facilitator. Other administrative details including minute taking, report preparations, and mailings will also be handled by the facilitator.

**MEETING FORMAT:** Meetings will last no longer than three hours (including dinner) from approximately 6:00 p.m. to 9:00 p.m.

**VISITORS:** Visitors to Community Advisory Panel meetings will be by invitation only.

**CONFIDENTIALITY:** The individual discussions among panel members will remain confidential.

## **ACCOMPLISHMENTS:**

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| 1991 | Formation of Panel<br>Open House – October 5 – 650 attended   |
| 1994 | Participation in first CAP Conference<br>First Meade County Fair Booth  |
| 1995 | Video Conference with Rochester Panel<br>Community Forum  |
| 1997 | Community Survey  |
| 1998 | Fair Booth expanded to include interactive game   |
| 1999 | Participation in Spin-Off of Arch Chemicals, Inc.<br>Panel participation in Ohio River Sweep<br>Panel participation at SPI Conference |
| 2001 | Panel participation in Management Systems Verification  |